



6.20 HEO Policy on Regional, Provincial and Special Events

Effective Date

Rev. 1 July 2016

Rev. 2 March 2017

Preamble: Regional and Provincial Championships occur on an annual basis and, as such, affect the Minor and Junior contingents within the Branch either as a participant or as the host thereof. In addition, the Branch is either involved in or hosts special events throughout the Branch on a periodic basis.

Purpose: The purpose of this policy is to ensure that Hockey Eastern Ontario (HEO) is recognized as the official host for both regional and/or provincial championships as well as for any special events to be held within the Branch; in addition, it is to be understood that HEO assumes the full responsibility for the overall administration and management of these types of events.

Policy Statements:

- a) Any minor team attending a regional, provincial and/or special interest event must be consistently both registered and recognized as representing the HEO Branch.
- b) HEO will assume the full responsibility for the overall administration and management of all regional, provincial and/or special events that are duly hosted by HEO.
- c) All correspondence relating to regional, provincial and/or special events is to be routed through the office of the HEO Executive Director; and
- d) All Branch events will be administered and managed by the HEO Branch office staff.

HEO Representation at Special Meetings/Events

- a) The HEO President and Executive Director will represent the Branch at Hockey Canada Branch Forums as well as the Hockey Canada Annual General Meeting.
- b) The HEO President will represent the Branch at Presidents' Meetings held at the Spring, Fall and Winter Hockey Canada Congresses.
- c) Attendance of the Branch's respective specialist at the Hockey Canada Spring and Winter Congresses will depend on the agenda topics associated with either congress or council topics; this attendance will be approved by the Board of Directors.
- d) The HEO President, Vice President and Executive Director will represent the Branch at the All-Ontario Branch meetings; if topics are specific to a certain portfolio then the relevant Board member will be requested to attend as the specialist for the respective topic.
- e) The HEO President and Executive Director will represent the Branch at all HDCO meetings while the Director of minor will represent HEO Minor at all meetings of HDCO members.
- f) The HEO President will represent the Branch as well as Hockey Canada at the Fred Page Cup event when/if a CCHL team is hosting the event.

Attendance at Hockey Canada Functions

It is imperative that when you attend a Hockey Canada function like the Spring Congress that:

- a) Everyone realizes that they are Hockey Eastern Ontario (HEO) delegates and while attending either Council or Congress meetings and/or work groups that you are representing our Branch and not an entity or portion thereof; and
- b) The attendance of any additional delegate(s) other than an HEO Board Member must be approved by the Board of Directors prior to attending the Hockey Canada function.

