



Vulnerable Sector Check
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PLAYERS BENCH STAFF OFFICIALS MEMBERS SAFE SPORT TOURNAMENTS

SCREENING PROCESS FOR VULNERABLE SECTOR CHECKS

All volunteers must complete the Ontario Vulnerable Sector Check process



START THE PROCESS



For more information about the screening process, [click this link](#). The Online Submission portal is now live for the 2026-2027 season. Please click on the "Start the VSC Screening Process" button below to complete your screening and **ensure** that on the first question, you **select HEO as your Ontario member**. Please note that the video instructions reference OHF, but are also applicable to HEO as this is an Ontario wide initiative. You **MUST** have your VSC/receipt & declaration submitted to be rostered on a team.

If you have any questions or issues with this process, please contact
heoscreening@hockeyeasternontario.ca

Click here

START THE VSC SCREENING PROCESS

VIDEO INSTRUCTIONS

1. Which Ontario Member will you be registered in for the upcoming season? *

☐ Ontario Hockey Federation – OHF (ALLIANCE, GTHL, NOHA, OHA, OHL, OMHA, OWHA)

☒ Hockey Eastern Ontario - HEO

Click Hockey Eastern Ontario - HEO

☐ Hockey Northwestern Ontario – HNO

Fill in your First and Last Name. Ensure that your first and last name are an exact match to the name listed on your VSC

2. First Name *

John (Test)

3. Last Name *

Doe (Test)

8. Do you need to upload a Vulnerable Sector Check (VSC) (To check the status of your screening in Spordle/HCR, refer to the instructions here: <https://www.ohf.on.ca/risk-management/vulnerable-sector-checks-vsc/vsc-instructions/>) *

- ☒ Yes (my VSC has expired and need to upload a new one OR I am new and have no VSC on my HCR profile)
- ☐ No (my VSC has not expired and want to complete the online declaration form)

Select "Yes" if you need to submit both a VSC and a Declaration

Select "No" if you need to submit just a Declaration.

9. Upload Document *

In accordance with Ontario Screening Policy, you must upload a copy of your:

Please click the link below to upload your document(s):

https://ontariohockeyfederation-my.sharepoint.com/:f/g/personal/screening_ohf_on_ca/EqfAtaPtRWdAkftm7wKJ76YBWhAxXLVlc-RiQyCDm61Pgg

If you have selected "yes" click this link and a new window will open to upload your VSC

During document upload you must ensure the FIRST NAME and LAST NAME are an EXACT MATCH to your responses to Question 2 & 3. Also avoid using special characters when naming your document.



OHF Screening is requesting files for

PDF Copy of document(s)

If you clicked “yes” to uploading a VSC, this page will appear



Click “Select files” and upload the PDF copy of your VSC

Select files

OHF Screening is requesting files for

PDF Copy of document(s)

John Doe VSC.pdf

+ Add more files

Total 1 file 15.7 KB

First name *

John (Test)

Last name *

Doe (Test)

The First and Last name must be an exact match of the name listed on your VSC and the name you entered on the previous window

Upload

Ontario Screening Submission Port X OneDrive

https://ontariohockeyfederation-my.sharepoint.com/personal/screening_ohf_on_ca/_layouts/15/onedrive.aspx?p=26&s=aHR0cH...

Login - Login - Um... RKD Support Tickets Sharepoint HEO Website TTM Off-Ice Office Hockey Canada Re... Single Location - Fi... Branch - Start of a...

OneDrive

Once you have successfully uploaded your VSC,
YOU MUST RETURN TO THE PREVIOUS WINDOW to
complete the rest of the process



Finished uploading

We'll let OHF Screening know that you uploaded files.

Upload more

9. Upload Document *

In accordance with Ontario Screening Policy, you must upload a copy of your:

Please click the link below to upload your document(s):

https://ontariohockeyfederation-my.sharepoint.com/:f/g/personal/screening_ohf_on_ca/EqfAtaPtRWdAkftm7wKJ76YBWhAxXLVlc-RiQyCDm61Pgq

During document upload you must ensure the FIRST NAME and LAST NAME are an EXACT MATCH to your responses to Question 2 & 3. Also avoid using special characters when naming your document.

Note: The link opens a new tab. After successfully uploading your documents, please return to this tab to finish the screening submission. We are not accepting VSC receipts until August 1st

☒ I have uploaded a copy of my Vulnerable Sector Check

Next

You will return to this page. Ensure that you have clicked off "I have uploaded a copy of my Vulnerable Sector Check" and then click "Next"

* Required

Declaration Section

It is your responsibility to immediately notify and complete a new Ontario Screening Declaration Form with any changes to your status (ie. convictions or outstanding charges). Failure to declare changes will result in a review of their status as a Registered Participant

10. I have read and accept these conditions *

☐ I have read and confirm

11. Do you have any convictions for offenses under the Criminal Code of Canada as specified in the Ontario Screening Policy up to and including the date of this declaration for which a pardon has not been issued or granted under the Criminal Records Act (Canada)? *

☐ Yes

☐ No

Back

Submit

Never give out your password. [Report abuse](#)

Answer the remaining questions. Additional questions will pop up based on your responses. Once you have answered all, click "Submit"

This is the page you should see once you have successfully completed the process. You should receive a confirmation email indicating that your submission has been received.

Within 72 hours, your VSC and/or Declaration should be linked to your HCR account

Your response was submitted.

Important thing you can do next

Save my response

Microsoft Forms

Get set for your own event invitation!

Start now →

