



## 6.47 DOMESTIC PLAYER TRANSFER AND REGISTRATION POLICY

### i. **PURPOSE**

All new players to Hockey Eastern Ontario (HEO) must provide proof of residence when registering. The following policy will assist with this process.

### ii. **EFFECTIVE DATE**

November 23, 2020

Rev. July 20, 2021

Rev. February 23, 2026

### iii. **APPLICATION**

#### **If you HAVE played minor hockey outside of HEO.**

- You will need to provide proof of residence and the contact information for the Association in which your player last played.
- The LMHA (Local Minor Hockey Association) will ask for a transfer of the child's records, based on your registration form.
- If moving to play on a Junior Team, the Junior Team will be required to collect all the required Transfer documentation and submit the transfer request to Hockey Eastern Ontario through the HCR process.

#### **If you HAVE played minor hockey inside HEO, but not in the LMHA.**

- You will need to provide proof of residence and the contact information for the Association in which your player last played.
- You will need to complete the Attestation of InterBranch/Association Form (Appendix A), as detailed on the HEO Website.
- The LMHA will ask for a transfer of the child's records, based on your registration form and residence declaration.

#### **If you are below the age of 18 and are transferring to play on a JUNIOR HOCKEY TEAM (CCHL, EOJHL, NCJHL)**

- You must move with Both Parents into HEO Territory and provide proof of residence as outlined below or
- You must move with one Parent into HEO Territory and provide all documents as outlined below or
- You must reside with a Court Ordered Legal Guardian within HEO Territory.  
**(See Hockey Canada regulation C.4)**
- You may transfer to a Hockey Canada School with Residence to play on one of that School's team(s): (Hockey Canada Regulation C.1)
- Any other scenario outside of the above will require an appeal to Hockey Canada.



Please note that **billeting in minor hockey is not permitted** as part of a residential Branch to Branch player transfer application, except under a successful Hockey Canada appeal of a Branch to Branch transfer, or if the Minor player is registered with HEO and rostered on a Junior or a U18AAA Branch team. Billeting situations under these circumstances will be limited and carefully monitored by the Branch and Leagues.

### **Minor Aged Player Hockey Transfer (Residential Moves) Incoming and Outgoing and New Registrants.**

- (a) Players who have changed habitual residence, with their parent(s) or guardian, and as a result of that move have changed Hockey Canada Member/District Residence, are required to complete an Interbranch (IBT) or Inter Association (IAT) Transfer Request, as per Hockey Canada Regulation H. This process is to be completed electronically via the Hockey Canada Registry (HCR) system. Interbranch (IBT) and Inter Association (IAT) transfers need to be initiated in the HCR by the proposed incoming Member or Association.
- (b) Players are required to gain approval, through the Interbranch/Inter Association Transfer process, from their outgoing Member/Association prior to registering with a new Member, League, or Association.
- (c) All participants who are 17 years of age and under and making a residential move with their family must register with their local MHA (**except for those players who are transferring to a Junior Hockey Team only — these players will transfer to Hockey Eastern Ontario and will be proactively shared with their Local Minor Hockey Association in the case of a player release from the Junior Team**).
- (d) HEO Attestation of Interbranch/Association Residency Form (Appendix A) must be completed in full and submitted with the following mandatory supporting documents to the incoming Member/Association/District Registrar for review. The signed HEO Attestation of Interbranch/Association Residency Form (Appendix A) must be uploaded onto the HCR Transfer request by the District/Association Registrar for Branch approval, along with the supporting documents listed below.
  - i. A copy of the Purchase and Sale Agreement OR Lease Agreement for the new residence (1-year minimum lease), plus
  - ii. Any two of the following documents:
    - School Registration\*
    - Utility Bill or Cable/Internet bill (no cell phone) that matches new address
    - Driver's License (parent) that matches new address
    - Vehicle insurance/registration that matches new address.

\*It is understood that, for various reasons, students/players sometimes attend schools in areas other than where their team is located.



Parent(s) and players are asked to note that, at the discretion of the Registrar, additional documents may be requested.

Knowingly falsifying any information will result in discipline of players, parent(s), team and/or League per Hockey Canada Regulation O. 3 (b) and (d).

HEO reserves the right to investigate granted player transfers at any time during the season. If the investigation determines that the transfer was ineligible (falsified or erroneous application information), the transfer decision may be revoked.

- (e) If moving to live with a Court Ordered Legal Guardian, the following documents are required:
- Copy of Court-Ordered Legal Guardianship declaration, signed by a Judge
  - School Registration
  - HEO Attestation of Inter-Branch/Association Residency Form - Appendix A

**When a Player's custodial Parent changes due to a Court Ordered Guardianship order to an individual who is not a Parent of that Player and the Player changes residence to live with that Guardian within HEO, the Player may not, in the first Season after that change has occurred, register or affiliate with any Team that competes at the Highest category of hockey available in any Division.**

- (f) If a new registrant to the game of hockey please contact the Local Minor Hockey Association Registrar to register. Please be advised that you will need to supply the above information as well as proof of age for the participant.



**Table 1: Summary of Player Transfer Requirements – Various Scenarios**

Two Parent Move	One Parent Move	Single Parent Family Move	Moving to Live with a Court Ordered Legal Guardian
Copy of Purchase and Sale and/or Lease Agreement. (1- year minimum lease) <b>Plus two of the following:</b> School Registration  Utility Bill or Cable Internet bill (no cell phone) that matches new address  Driver's (parent) License that matches new address  A copy of vehicle insurance and registration that matches new address	Copy of Purchase and Sale and/or Lease Agreement. (1- year minimum lease) <b>Plus two of the following:</b> School Registration  Utility Bill or Cable Internet bill (no cell phone) that matches new address  Driver's (parent) License that matches new address  A copy of vehicle insurance and registration that matches new address	Copy of Purchase and Sale and/or Lease Agreement. (1- year minimum lease) <b>Plus two of the following:</b> School Registration  Utility Bill or Cable Internet bill (no cell phone) that matches new address  Driver's (parent) License that matches new address  A copy of vehicle insurance and registration that matches new address	Copy of Court Ordered Legal Guardianship declaration, signed by a Judge <b>Plus two of the following:</b> School Registration  Utility Bill or Cable Internet bill (no cell phone) that matches new address  Driver's (parent) License that matches new address  A copy of vehicle insurance and registration that matches new address
HEO Attestation of InterBranch/Association Residency Form - Appendix A	HEO Attestation of InterBranch/Association Residency Form - Appendix A	HEO Attestation of InterBranch/Association Residency Form - Appendix A	HEO Attestation of InterBranch/Association Residency Form - Appendix A
<b>Billeting of minor players is not permitted per Hockey Canada Regulation C.1 and HEO Policy 6.49 (5.9), except as noted in this policy.</b>	<b>Billeting of minor players is not permitted per Hockey Canada Regulation C.1 and HEO Policy 6.49 (5.9), except as noted in this policy.</b>	<b>Billeting of minor players is not permitted per Hockey Canada Regulation C.1 and HEO Policy 6.49 (5.9), except as noted in this policy.</b>	<b>Billeting of minor players is not permitted per Hockey Canada Regulation C.1 and HEO Policy 6.49 (5.9), except as noted in this policy.</b>